

Looking for an interesting part-time job?

The Urban Mobility & Equity Center at Morgan State University is seeking a program coordinator to be responsible for its summer programs.

The main responsibility is coordinating the National Summer Transportation Institute, which takes place for four weeks every July. This program serves 15-20 high school students, introducing them to the fields of transportation and engineering as well as STEM concepts.

Responsibilities include:

- Recruiting students for this competitive program
- Evaluating student applications
- Supervising staff of two teachers and two counselors
- Writing curriculum
- Planning field trips
- Writing reports requested by state and federal funding agencies
- Creating a budget



The coordinator works 40 hours per week in June and July and 20 hours per week for the rest of the year; the 20-hour work weeks are flexible. Candidates should have experience administering a program and a background in education; experience with transportation and STEM is preferred. This is a contractual, \$22 per hour position.

To apply, please email a resume and cover letter to Dr. Mansoureh Jeihani, Director, Urban Mobility & Equity Center, at mansoureh.jeihani@morgan.edu. For more information, please call 443-885-3666 or visit us online at morgan.edu/umec

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